

CREATIVE INDUSTRIES SECTOR COVID-19 RECOVERY WORKING GROUP

TERMS OF REFERENCE – Version 2

BACKGROUND

COVID-19's impact on the creative industries sector has been significant and has had a flow on effect across the community and the Territory, with the closure of businesses, theatres, entertainment centres, festivals and events, as well as loss of employment and revenue opportunities for artists, arts workers and arts organisations, freelance professionals and small businesses.

The Northern Territory (NT) Government has provided targeted support through a number of programs, including the \$2 million Creative Industries Sector Immediate Response and Resilience Program for the arts and screen sectors, however the ability of artists, art workers and not-for-profit organisations to access other economic stimulus programs has been limited.

The creative industries sector enhances visitor experiences and tourism offerings, as well as positively impacting liveability and the economic stability of the Territory. It is important that the sector has the opportunity to inform government of the impacts of COVID-19 and the support required to enable the recovery and sustainability of the sector. It is also important to consider planning, and to identify support measures should a second-wave occur in the Territory.

PURPOSE

Reporting to the Minister for Tourism, Sport and Culture, the Creative Industries Sector COVID-19 Recovery Working Group is being established to provide expert, strategic advice to inform the response and recovery of the creative industries sector, and to support the sustainability, health, well-being and growth of the sector.

RESPONSIBILITIES

Representing the creative industries sector, and responsible to the NT Government, the Working Group will:

- provide a forum between industry and government to provide strategic advice to inform industry recovery planning and implementation
- represent the views and needs of the creative industries sector
- identify current issues and challenges, including those the sector is likely to face during the recovery

- provide advice on practical and pragmatic actions that can assist in the recovery of the sector, including online learning and tools
- provide practical advice in the development of sector specific guidelines, protocols and recommendations.

MEMBERSHIP

Membership of the Creative Industries Sector COVID-19 Recovery Working Group will be drawn from industry representative bodies, senior individual industry leaders and experts, and key public sector agencies. The Working Group will consist of up to 15 members (including a Chairperson) and will aim to include at least one each from the following creative industries subsectors:

- Visual arts and craft
- Screen, radio and broadcast
- Performing arts
- Music composition and publishing
- Fashion
- Libraries, archives and museums
- Literature and print media
- Advertising, festivals, architecture and digital design
- NT business sector.

Members will be sourced through an Expression of Interest, with the application process managed by the Department of Tourism, Sport and Culture.

In finalising membership, consideration will be given to ensuring a balance of strategic leadership across the subsectors being represented, as well as the range of experience and skills.

The Minister for Tourism, Sport and Culture will appoint the membership of the Working Group.

Members will be appointed until 30 November 2020, with the possibility of extension.

Working Group members will be paid sitting fees in accordance with the Northern Territory *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, in line with the classification of a non-statutory body Class C3: Advisory and Review Bodies/Ministerial assistance. Sitting fees are currently \$304 per day (Chairperson) and \$228 per day (members).

The Working Group may call on individuals or organisations, including interstate industry representatives, to assist with particular expertise in the subject matter under discussion.

ROLE OF DEPARTMENT OF TOURISM, SPORT AND CULTURE

The Department will perform secretariat duties for the committee including:

- preparation of agendas, scheduling meetings and notifying members
- circulation of reports, supporting information prior to each meeting

- preparation of committee meeting documentation as required
- taking minutes of the meeting
- facilitating communications and engagement with the sector.

MEETINGS

Meetings will be held as regularly as required and agreed by the Chairperson and members of the Working Group, with the first meeting to be scheduled as soon as possible after membership is confirmed.

A minimum of eight (8) members will be required to make quorum.

REPORTING

A meeting communique on the discussions and actions arising from meetings should be prepared by the Working Group and provided to the Minister for Tourism, Sport and Culture following the holding of meetings.

ACCOUNTABILITY

The Working Group is a non-statutory body. The role and functions of the Working Group are advisory in nature.

REVIEW OF THE TERMS OF REFERENCE

Given the unfolding nature of the pandemic, the Terms of Reference may be amended following meetings of the Working Group and upon the agreement of the Minister.